

# Union County Airport Authority

10/8/2019 @4:00 PM

## Meeting Agenda (draft)

1. Minutes of the Sept. meeting
2. Sec./ Treas. Report: Invoices presented for payment, Financials, County budget submission
3. Pres. Report:
  - a. Annual meeting Dec 10<sup>th</sup> @ LaScala , Invitations,
  - b. Meeting with City and the developer concerning Walnut Crossing. 11-17 City Planning commission meeting
  - c. Report on ODOT grant kick off phone conference
  - d. Snow removal proposals received
  - e. FAA master plan conf call scheduled for 11-18-19
  - f. ALP Update close out conf. with the ADO ?
4. Committee reports:
  - a. Single Volume rental rates for 2020
  - b. I.T. upgrades
  - c. Snow removal proposal evaluation
  - d. AOBF Debrief Meeting with the FAA and UCSD
  - e. AP manager's report
  - f. Engineers / consultant's report : Night approaches restoration, Turf Runway approval status, ODOT Grants update, Recommendations for ramp rehab Bids, FAA Master Plan start up, Impact of Walnut Crossing development on RW extension (recommendations).
5. Old business:
  - a. Roof repairs?
  - b. FBO Contract language (status report)
  - c. Other

6. New Business
7. Next Meeting 11-12-19

UNION COUNTY AIRPORT AUTHORITY

MINUTES

OCTOBER 8, 2019

The Union County Airport authority held its regular monthly meeting on Tuesday, October 8, 2019. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order by President Popio at 4:00 pm. The following board members were present: Mr. John Popio, Mr. Jim Mitchell, Mr. Phillip LaPointe. Mr. Bruce Rausch attended by phone and Mr. Shaun Bailey arrived at 4:57 pm. Mr. Bob Chapman and Mr. Ken Denman were excused.

Mr. Mitchell motioned to accept the minutes as presented, Mr. LaPointe second. Motion passed. Mr. LaPointe motioned to accept the list of expenditures as presented and Mr. Mitchell second. Motion passed. Mr. Popio reported on the meeting the developer of Walnut Crossing. The developer will check with owners (Ryan Homes) regarding sale of property or at least an easement. They were made aware of the Board's concerns. The next meeting is scheduled for November 17, 2019 and board members need to be there to stress concerns over drainage, air obstructions to name a couple. It is hoped the city will not approve this project but the board needs to make the airport's issues known. On 9-27-2019 a kick off meeting was held with ODOT regarding the grant awards. There were some changes regarding the grants. The grant for the Apron project was approved at first then it was rescinded. ( See attached) The Taxiway lighting project was approved as well as the Taxiway rehab. These two grants ill total over \$900,000 and will need to be matched with 5% from the board. The Apron still needs to be taken care of as soon as possible and will have to be totally funded by the County. The board received two proposals for snow removal. Environmental Management Inc (EMI) on Industrial Parkway, Marysville and one from Big Green of Bellefontaine. Neither on have experience with airports. Mr. Mitchell, Mr. Rausch, and Mr. Holden will review proposals and make a recommendation to the board at the next meeting. A conference call regarding the master plan is scheduled for 11-18-2019 with the FAA. Grant proposals have all been signed and executed. Mr. Popio will work on getting the close out conference set with ODOT and hopefully that will get the grass runway approved. Mr. Popio also reported on the de-brief meeting regarding the 2019 Balloon Rally. That seemed to go well with no major concerns. The board needs to make the Balloon committee aware that there may be construction concerns for next years event.

Under Committee reports, Mr. LaPointe presented his committees recommendations for the Hangar II rent rates. (See Attached) Mr. Mitchell motioned to accept and approve these rates. Mr. LaPointe second. Motion passed. These rates will take affect January of 2020. Mr. LaPointe also reported on IT updates and said that we have secured wi-fi service with Specrum business for \$49.99 per month. This will be a fixed rate with no contract. There will also be a \$49.99 on -time installation fee. Hopefully, this will be installed by the next meeting.

Woolperts report is attached. Mr. Mitchell motioned to authorize work and accept lowest quote not to exceed \$50,000 for the concrete pad for the bigger aircraft. Mr. LaPointe second. Motion passed. The board also mentioned to Mr. Hagedorn through his pilot to see if he would donate a portion of this. Mr. LaPointe also motioned to award proposal to lowest bidder for crack sealing not to exceed \$11,000 for Apron repairs that need to be done before winter. Mr. Bailey seconded. Motion passed. Mr. Shuttleworth also reported that the DBE plan is approved and good for 3 years. He also requested additional funds of \$25,000 for their general service contract. The board asked that they breakdown

Union County Airport Authority  
October 8, 2019  
Page 2

how much is billed to each project in case some can be charged back to Federal or State projects. Mr. Bailey motioned to approve this increase and Mr. LaPointe second. Motion passed. The annual end of year meeting will be held at the LaScala, Dublin, Ohio on December 10, 2019. Mr. Popio will extend the appropriate invitations and get a count to Woolperts before the meeting.

Mr. Popio reported that he is still trying to contact the company for roof repairs and with Mr. Eufinger regarding the FBO contract.

Comments included one from Mr. Bailey asking for some event next year to promote the airport. The board thought this was a good idea and will report more later.

Mr. Mitchell motioned to adjourn at 5:25 pm. Mr. LaPointe second. Motion passed.

The next meeting will be held November 12, 2019 at the Airport.

Respectfully Submitted

Linda K Thrush  
Secretary

ValTech	\$ 68.57
AWOS	\$ 125.00
Rausch Enterprises	\$ 1,180.00
DP&L	\$ 98.60
	\$ 98.25
	\$ 144.94
	\$ 164.54
City	\$ 350.24
	\$ 77.84
	\$ 70.32
	\$ 98.19
Eubanks	\$ 145.00
City Wide	\$ 600.00
Harris& Leach	\$ 600.00
Columbis Gas	\$ 128.62
Purvis	\$ 465.76
SkyVista	\$ 979.34

# WOOLPERT PROGRESS REPORT

*October 8, 2019*

The following is a summary of items/task we worked on during the past month.

1. Received two bids for the Apron Rehabilitation, Decker Construction (\$112,252.50/\$176,878) and Ames Contract Services (Non-responsive). Originally ODOT indicated they would fund the project but rescinded the offer as it was an error on their part. Scotts is now going to operate a much larger/heavier aircraft, so pavement thickness/composition is a factor in the rehabilitation. Original rehabilitation was for an asphalt option or concrete option to support the current fleet. The new aircraft will require a heavier section and should be concrete in the parking position. Current plan, construct a concrete pad for the Scotts aircraft parking position as a separate project (this year) and combine the original apron rehabilitation with next year's ODOT pavement rehabilitation. This will require some restoration on the pavement before winter. The reason for combining the apron rehabilitation with next year's ODOT project is to obtain better pricing for the work because of a larger overall project. The apron rehabilitation will not be funded by ODOT though.
2. Prepared options for concrete pad for Scotts aircraft parking position. Worked with FBO and Scotts on location/configuration. Need to get approval on location then get quotes from Contractors.
3. ODOT will now fund new taxiway lighting and taxiway rehabilitation projects. Approximately \$900k for both projects that must be bid by March 2020 and constructed next year.
4. Prepared and received approval of DBE plan which is a requirement for receiving FAA funding. This was a requirement before the Master Plan Grant could be executed. Still waiting on FAA Grant for Master Plan.
5. Continued to support Board in opposition to Chestnut Crossing Development. Developer did not submit proper data to FAA for review/approval of the development so working to update/correct that situation.



# Union County Airport Authority

KMRT - Serving aviation and the business community

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## 2020 Hangar Rent Rates (per Month)

T Hangars		\$ 210.00	
T Hangars	end units	\$ 240.00	
Single (not on wait list)		\$ 350.00	Cessna 172
Light Twin		\$ 400.00	Cessna C310
Larger Twin		\$ 600.00	Cessna C414
Small Turbine		\$ 550.00	TBM
Larger Turbine		\$ 925.00	Pilatus
Light Jet		\$ 925.00	Cessna Citation II
Tie Down Fees		\$ 30.00	